

OLD HUTTON CE SCHOOL

MINUTES OF THE FULL GOVERNORS' MEETING

HELD ON TUESDAY 16th OCTOBER 2018

PRESENT: Simon Willis (SW) Chair, Rebecca Shiels (RS), Andrea Walker (AW) Head Teacher, Rev Angela Whitaker (Rev AW), Claire Toone (CT), Jo Dunstan (JD), Rachel Hayes (RH) Helen Loney (HL) Jules Natlacen (JN) Clerk to the Governing Body

APOLOGIES FOR ABSENCE: None

DECLARATION OF INTEREST: None

CONFIDENTIALITY: The Chair reminded those in attendance that matters discussed at the meeting were confidential to the meeting. Rev AW reminded all that the meeting minutes are public record, unless part of the confidential minutes.

JD arrival time - 18:42

JN arrival time - 19:11

Minutes of previous meeting

ACTION: minutes need some wording altered – pupil's names included to change to 'pupil'. (JN)

Matters arising:

Health and Safety – SW reported that the meeting with new provider of H&S advisory service, Kym Allen, has now taken place – AW & SW present. SW noted that there has been minimal increase in annual cost to us, but some good support e.g. via online weekly updates.

Governor membership - Resignation of Chair

SW wants to resign as Chair of Governors due to his work commitments and having recently moved out of the village. SW has served 5 years as Chair at Easter 19, but became a governor on 01/09/08 as parent. Moved to Foundation Governor role in 2017. Agreed to stay on as governor for now (ideally to end of academic year 2018-19) to provide support while new Chair is found. Discussion followed about role of Chair – no one wishing to step up at present, although CT and HL expressed interest. Also discussed training needs and committee membership. ACTION: AW to arrange Governor/Chair training via her contacts with LA advisers; JL to set up skills audit; CT to join Finance Committee.

Rev AW proposed as Vice Chair by SW, seconded by RH.

Finance Committee Report

SW reported on the long October meeting with Mitch, RS and AW to monitor new academic year budget. Positive budget for first 2 years, small deficit in 3rd year. 3% pay rise increase for teachers, but had only factored 2%. Over £20k gained from AW's NLE/advisory support work in other schools, which has kept budget afloat. Additional 13 pupils this year also excellent for budget. Has enabled separate Y5/Y6 mornings split, which is already benefitting Y5 cohort.

One issue is having to pay for more special needs staffing. Also increasing demands on SENCo Fiona Hadwin's time to complete paperwork for referrals, assessments, provision plans etc. This takes up more of her Assistant Head time (0.1 of week). Discussion followed about concern due to larger than average number of SEND pupils in school (approx 20% of roll, compared to National expectation of 10%), especially those with severe challenging behaviour needs. Some more exclusions have been necessary. Governors asked what more could be done to support the staff and avoid negative impacts. CT: 'it is testament to the staff's skills that they appear to be continuing to manage effectively despite these increasing demands'. Lack of space for 1-1 and small group interventions also discussed.

ACTION: Governors agreed that AW is to source 2 temporary additional 1-1 TAs for 2 SEND pupils currently without extra support (SEND specialists recruited via Agencies) – use some of Sports/Health & Wellbeing budget as well as main budget, as impacts are on wellbeing and health. AW and SENCo to seek additional training support via Sandgate, assessments/support from Jodie Quigg (private Educational Psychologist) and continue to work towards seeking shared provision with specialist settings (e.g. the PRU in Barrow or other LA alternatives?). AW / RS to source quotes for a new pod mini classroom outside.

Discussion followed about current admin support and Governors asked is 27 hours a week enough? Better for staff (both admin and rest of school) to be full time with a job share 12.30 – 3.30 on Tuesdays and Wednesdays. ACTION: AW to discuss additional hours with current admin Angela Cowan and advertise if she does not want additional.

Governor Monitoring Visits on the SDP

CT/SW – reported on Priority 2 visit.

Rev AW / HL – attending Multi faith events to report for Priority 4.

Other link governors to arrange their visits with AW/other staff.

Pupil achievement and Progress

AW shared the 2018 pupil assessment results. KS2 (Y6) progress scores are exceptionally good this year. Governors agreed the results overall were again outstanding, although there are focus areas for next year: mainly achievement in Reading+ Writing+ Maths combined at the 'Greater Depth' level and at this level for Grammar/Punctuation/Spelling.

School Development Plan 2018-19

Governors discussed and agreed the new proposed 4 priority areas: wellbeing, achievement at greater depth, vulnerable pupils, church school/SIAMS.

SDP Priority link governors

Rev AW – Priority 4

CT Priority 3 and 1

RS – 2 and 3

SW 4 and 3

HL 4 and 1

JD 1

Any Other Business

- Outdoor adventure playground equipment: discussed issues around getting it repaired. Currently out of bounds while awaiting repair. AW reported that it is coming to end of its useful life but to replace will need additional funding.
- Car parking issue: update – District Councillor Hazel Hodgson is supporting school to find solutions e.g. additional bus.

Meeting closed at 10.00pm

Date and Time for next Meeting

5 March 2019 at 6.30pm