



Minutes of Old Hutton PTA Meeting

Old Hutton C of E School, Tuesday 7th November 2017, at 3.30pm

Present – Claire Mansfield, Sharon White, Amy Onyango, Sandra Carradice, Amy Donnini.

Apologies – Paul Astle, Angie Partington, Ingrid Dahl-Petersen, Mary Decent, Kathryn Chapman.

School news and updates: There were no requests from school. We had already agreed to fund £300 for the Beamish trip in September, and £250 towards the outdoor storage for KS1.

Christmas cards: All the artwork is done. Claire will organise proofs to get to parents (with an order form) by 14th November, with all orders to be in by Friday 17th November.

Movie night: Thursday 16th November after school. Sandra will buy popcorn, biscuits (more this time), small apples and cup drinks. Amy D will purchase “Despicable Me 3” from Asda to show, and then add the DVD to a raffle hamper. Helpers on the day: Sharon, Amy D, Mary (from 4pm). Flyers will go out on Monday 13th November. The movie night in October took £136 on the door.

Disco: Hall and DJ booked for Thursday 30th November after the Christingle service. Tickets will be £5 including a drink, veg nibbles, pizza and a cake. No tuck shop or sweets. We need to get into the kitchen early to organise this, so Amy O will check this is OK with Suzanne. Amy D will buy carrots and cucumbers. Sandra will buy paper plates, small fairy cakes and cheese/tomato pizzas (1/4 pizza per child – Asda do a 3-pack for £2.50 in freezer section). Sharon will bring napkins and squash. Flyers will go out w/c Monday 20th November so we get an idea of numbers. Helpers on the night: Amy D, Sharon, and Sandra so far. Claire and Amy O can stay till 4.30pm. Ask parents to help, with the incentive of a free ticket for their child/ren.

Christmas Play: 2 performances on Tuesday 12th December at New Hutton. Teas, coffees and mince pies in the afternoon, adding mulled wine in the evening. Amy O to order all supplies. Claire will do a sign for donations for the refreshments. We need to really push the raffle tickets. This is the big event for hampers. Helpers will be arranged nearer the time.

Christmas party: Monday 18th December in the Village Hall. Amy O will check with Suzanne about using the hall and kitchen in the morning. We will do the catering instead of asking Bendrigg to provide lunches for the whole school – should be able to do it for under £100. Sharon will bring table covers (may need to borrow from school as well), paper plates, paper cups and napkins. Advertise as “traditional party food” but make sure we know about any dietary requirements (or suggest those

children bring their own food). Helpers will be arranged nearer the time (Sharon, Amy O and Claire so far). Santa is booked (need a thank you gift?) and Kathryn is working on selection boxes.

School Xmas Fair: Tuesday 5th December at 5pm. Teas, coffees and mince pies. Helpers will be arranged nearer the time.

Christmas cake stall: on Friday 15th December. The Halloween cake stall raised £62.

Newsletter: Sharon will do a newsletter for Claire to illustrate, to be distributed to parents. It will include "what is the PTA?"; where the money goes; hamper donations; Facebook page and Messenger group; Christmas cards; disco; Christmas play (and bring money!).

Messenger: we need to get all the new parents on our Messenger group. Ask Amy Bateman as she seems to know all the KS1 parents.

Date for next meeting: to be arranged in the New Year.