

## OLD HUTTON CE SCHOOL

### MINUTES OF THE FULL GOVERNORS' MEETING HELD ON TUESDAY 18<sup>TH</sup> OCTOBER 2016

**PRESENT:** Simon Willis (SW) Chair, Tony Bontoft (TB) - Vice Chair, Joanna Dunstan (JD), Rebecca Hodds (RH), Rev. Angela Whittaker (REV AW), Andrea Walker (AW) - Head Teacher, Dominic Donnini (DD), Bee Scott (BS) - Clerk to the Governing Body, Phil Cooper (PC) - Part-time Acting Head Teacher, Staff Governor.

**APOLOGIES FOR ABSENCE:** Sarah Woudenberg. These were accepted by The Governing Body.

**DECLARATION OF INTEREST:** None

**CONFIDENTIALITY:** The Chair reminded those in attendance that matters discussed at the meeting are confidential.

The Chair welcomed everyone to the meeting and shared that Caroline Hopkins has stepped down as Staff Governor, and welcomed Phil Cooper who has been elected in her place.

**MINUTES OF PREVIOUS MEETING:** Governors agreed that the minutes of the previous Full Governors' Meeting held on 28<sup>th</sup> June 2016, which had been circulated prior to the meeting, were a true record and were signed as such by The Chair.

#### **MATTERS ARISING:**

1. SW asked PC for a SharePoint update. PC explained that it had been created last term, that he and AW tested it, and it was agreed that SW and PC should meet to further discuss/launch this.
2. The hedge cutting has been done.
3. The Health and Safety Policy is due for renewal in November.

#### **VILLAGE HALL/SEPTIC TANK ISSUE**

JD gave an update of what she's learned about the septic tank, the Village Hall, and its history. She explained that the wildlife area surrounding the tank and the playing fields are owned by Cumbria County Council, and that the Village Hall and driveway is owned by the Village Hall. In the deeds from 1965 it stated that the Village Hall has access to the septic tank, and in 2001 it was agreed that they would pay 25 % of the annual service charge, but not necessarily any other costs arising. A meeting has been held with some of the Village Hall committee, attended by AW & JD plus Paul Robinson of Cumbria County Council, at which the shared payment of service charges plus other potential costs was discussed in detail. Paul Robinson was to draw up a new agreement between the hall, school and County clarifying this. 1. JD and DD to discuss this further by talking with Paul Robinson about Cumbria County Council's ownership. 2. SW will then respond with a letter to the Chair of the Village Hall committee.

#### **FEEDBACK FROM SUB COMMITTEES**

1. Finance: It was reported from the meeting on the 3<sup>rd</sup> October that the budget has been set for the next 3 years and this budget has been helped by healthy numbers post-Ofsted. The number of pupils on roll in January will be 77, with 3 eligible for UFSM. There are 11 prospective pupils for September 2017 so far. Matters arising: 1. AW shared that her LLE work at Dean Barwick School generated an income of £4,554. 2. AW has put in an application to become a NLE which would mean the school would become a 'national support school' which includes an annual bursary. 3. PC is looking to put in an SLE application as part of this support work. 4. TB requested an extra member for the finance sub-committee and RH agreed to join.

#### **GOVERNOR MONITORING VISITS:**

1. SDP Priority 4- Continued improvement as Outstanding Church School: REV AW verbally shared her update of the NISCU day on 14.7.16 which included multicultural lessons on prayer, and of the multicultural Senegal day on 19.9.16; both days fulfilled the aims of SDP Priority 4.
2. SDP Priority 3- Raise standards and provision for vulnerable pupils/groups: RH verbally shared the plans to create a dyslexia-friendly school, including herself and teacher Rachel Hayes carrying out an audit of provision.

#### **HEAD TEACHERS REPORT:**

This had been circulated prior to the meeting, including staffing update and pupil performance data. AW thanked the Governors for their support.

AW explained that with regards to recent baseline assessments, initial results show the children are settling in well and have had a good start to the year. SW praised the brilliant results in pupil achievement and progress for 2015-16, especially the improvement for EYFS. SW asked AW if she was happy with the Year 6 SATs figures, to which she replied that the results were excellent overall in this year of changes to the national testing system and raised standards and we should be particularly pleased by them as the first endorsement of the accuracy of our own assessment system. AW shared the one concern staff had was that in Reading there was a dip due to 1 pupil just missing the EXS standard and 2 pupils just missing the GDS, which affected overall Reading+Writing+Maths attainment at GDS – hence the current focus on Reading in the revised SDP to improve this result and ensure all pupils achieve their targets for Reading next year. RH and TB offered to be voluntary reading helpers in school to support this work. AW referred governors to the analysis of pupil performance included in her report for more detail.

#### **SCHOOL DEVELOPMENT PLAN:**

The Governors will be aligned to the priorities and come into school carrying out monitoring visits:

Priority 1 (EYFS and KS1) – JD and Sarah Woudenberg (SWo)

Priority 2 (Pupil progress in writing) - TB and SW

Priority 3 (SEND/Raise standards and provision for vulnerable pupils/groups) - RH

Priority 4 (Continued improvement as an Outstanding Church School) - RevAW and SW

JD/SWo to carry out monitoring visit for Priority 1 before Christmas.

TB/SW to carry out monitoring visit for Priority 2 before Christmas.

AW/PC to follow up on establishing a new school link with a school in Preston/Blackburn – meeting a need identified by SIAMS and on the school SDP priority 4.

**ANY OTHER BUSINESS**

1. AW shared the Diocese of Carlisle's Annual Report for 2015-16, which included mention that Old Hutton is the only CE school in the Diocese of Carlisle that has had an Outstanding Ofsted since the new, more challenging Ofsted Framework was launched in August 2015- an achievement to be proud of.
2. REV AW alerted governors to the fact that open evenings about academies are to be held within the Diocese, if that is of interest.

**DATE OF NEXT MEETING:**

Tuesday 7<sup>th</sup> February at 7.00pm in school.